



CHILD'S NAME: _____
(Last) (First) (Middle)

CHECK ALL THAT APPLY:

- ___ Child currently enrolled
- ___ Siblings currently enrolled
- ___ Previous child in MCC Preschool
- ___ Parent(s) active MCC members

For Office Use Only:

- Check # _____
- Date Received _____
- Class Assignment _____
- Withdraw Date _____
- Withdraw Reason _____

Church Home (optional) _____
School District or Private School _____

Registration Form 2010/11

Mail forms to:
Montgomery Community Church Preschool
Chris Conner, Director
11251 Montgomery Road
Cincinnati, OH 45249

PART I REGISTRATION INFORMATION

Child's Full Name: _____ Sex: Male Female

Child's Nickname, if used: _____ Date of Birth: _____

Address: _____

(Street)

(City)

(Zip)

Father's Name: _____ Mother's Name: _____

Home Phone #: _____ Mom's Cell #: _____

Dad's Work #: _____
(at least one is required)

How did you hear about our preschool? _____

Any falsification of the above information will result in immediate dismissal of the child from the Preschool.

PART II PUPIL PROFILE

What is the primary language spoken in your home? _____

Are there special educational needs, learning difficulties or disabilities? Yes/No

If yes, explain _____

Does your child have emotional, social or behavioral needs? Yes/No

If yes, explain _____

Are there any allergies or health concerns of your child? Yes/No

If yes, explain _____

Does your child take any medication regularly? Yes/No If yes, what? _____

Why? _____

Does your child currently attend any other programs or clinics? Yes/No

If yes, where _____

Please put me on your waiting list for the 2010/11 school year if my child does not secure at place in the preschool.

Please return my check for \$65 and do not add my name to your waiting list if my child does not secure a place in the preschool. (**Registrants:** Please include a self-addressed, stamped envelope.)

PART III PROGRAM CHOICES

Please check your class and time preference. Indicate first, second, and third choice (by using 1, 2, 3). We cannot guarantee your first choice or teacher requests. Times for the morning session are 9:30 A.M. to 12:00 noon. Times for the afternoon session are 12:45-3:15 P.M. For your convenience, tuition may be payable in nine (9) equal payments.

YOUNG THREE'S (*Designed for children turning 3 years old between Oct. 1, 2010 - Dec. 31, 2010 ONLY*)

Cost: \$1143/year

If we are unable to adequately fill this class, we reserve the right to not offer this class.

- 2-Day A.M. (Wednesday/Friday)

THREE-YEAR-OLDS (*Designed for children 3 years old by September 30, 2010*)

Cost: 2-day program is \$1143/year; 3-day program is \$1449/year

- 2-Day A.M. (Tuesday/Thursday)
- 2-Day A.M. (Wednesday/Friday)
- 3-Day A.M. (Tuesday/Wednesday/Thursday)
- 2-Day P.M. (Tuesday/Thursday)
- 3-Day P.M. (Tuesday/Wednesday/Thursday)

YOUNG FOUR'S (*Designed for children turning 4 years old between May 1-September 30, 2010.*)

We will offer this class depending on enrollment.

Cost: \$1449/year

- 3-Day P.M. (Tuesday/Wednesday/Thursday)

FOUR-YEAR-OLDS (*Designed for children 4 years of age by September 30, 2010*)

Cost: 3-day program is \$1449/year;

4-day program is \$1755/year

- 3-Day A.M. (Tuesday/Wednesday/Thursday)
- 4-Day A.M. (Tuesday/Wednesday/Thursday/Friday)
- 3-Day P.M. (Tuesday/Wednesday/Thursday)

YOUNG 5'S CLASS (*Designed for children 5 years of age by September 30, 2010*)

Cost: 4-day 9:30-12:00 program is \$1755/year

4-day 9:30-1:30 program is \$2520/year

- 4-Day A.M. (Tuesday/Wednesday/Thursday/Friday) 9:30 A.M.- 12:00 noon
- 4-Day A.M. (Tuesday/Wednesday/Thursday/Friday) 9:30 A.M.- 1:30 P.M.

EXTENDED DAY (*Children bring their lunch, enjoy large motor play and do an activity together. Each class runs from 12:00- 1:30 PM*)

Cost: \$156 a session First Session (13 weeks)

- Tuesday- 4 & 5 year old class
- Wednesday- 4 & 5 year old class
- Thursday- 4 & 5 year old class
- Thursday- 3 year old class

PART IV TERMS AND CONDITIONS OF ENROLLMENT

The school will be in session from mid-September, 2010 through mid-May, 2011.

- A. A registration fee of \$65.00 must accompany this form. **(No registration fees will be refunded if you have been placed in a class. Exception: The Young 5's class will not have their registration fee returned after June 15.)**
- B. Upon reaching quota for enrollment, the remaining children's names will be placed on a waiting list, per your request (see Part II).
- C. If we are unable to adequately fill a class, we reserve the right to make the necessary adjustments in our programming.
- D. The school reserves the right to recommend the withdrawal of a child whose needs are not met by the program.
- E. Children whose medical forms have expired (or are incomplete) will be excluded from the program until forms are brought up-to-date per state licensing requirements.
- F. The first month's tuition is due **May 1** and is nonrefundable.

REGISTRATION POLICY

If you enroll during the designated enrollment period for your status:

Priority registration will be given to existing students, including students of church members.

Second priority will be given to church members who register during the pre-registration time period. A church member will be defined as any person who meets the requirement of membership as defined by the MCC Constitution and are faithful in attendance and contribute to the support of the church.

Third priority will be given to siblings of existing preschoolers and to siblings of past preschoolers.

Final priority will be given to the community, including church members who register after the pre-registration period.

Wait List—When there is a waiting list and a space becomes available in the preschool, members of the church staff and the preschool teaching staff will receive priority over those currently on the waiting list.

I have read and understand the above terms and conditions of enrollment. I understand first choices are not guaranteed due to size and requirements of class structure.

Parent's Signature: _____ Date: _____